

## Annual e-governance report 2023-24

The e-governance policy of Institute seeks to enhance efficiency, transparency, and accountability in the functioning of the Administration, Finance and Accounts, Student Admission and Support and Examination.

- Shreeyash Institute has implemented e-governance for sharing information and to manage human resources efficiently with transparency through participation and accountability from all stakeholders.
- The Enterprise Resource Planning (ERP) of the college is categorized as two major areas like e-administration and e-services. E-administration uses ICT for information process and decision-making by the Governing body, head of the institution, IQAC and different committees formed to decentralize the administration. E-service provides various service facilities.
- Most of the staff and students use smart phones to utilize the benefits of modern day technologies available in the field of higher education.
- Students' attendance management, students' database including student fees paid and fees pending are made by the automation process of ERP.
- An ICT expert/employee from the 'Shreeyash Pratishthan' trust is selected to provide the necessary support for maintaining college website.
- A dedicated WhatsApp Group has been created at the institution level and also in each academic department for sharing orders, information, direction and discussion on a common platform. The necessary budgetary allotments for implementation of various government schemes and digital awareness are provided by the college and proper utilization is ensured with utmost transparency within time limits.

### 1. Implementation of E-Governance in the Administration Area:

The Shreeyash Institute of Pharmaceutical Education and Research has embraced E-Governance to streamline its administrative processes and enhance overall efficiency. This implementation utilizes various software solutions and platforms to cater to different



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administrative functions. The following is an overview of the different E-Governance tools and their respective implementations.

1. Teacher timetable management is made online.
2. Teacher and student portals are fully automated.
3. Attendance and leave applications are made through the ERP solution.
4. The Institute's Website with subdomains to all departments and each of the faculty members is displayed.
5. All notifications are published on the Institute's website.
6. Appointment-related documents are submitted through ERP portal.
7. CCTV camera is used to control administrative and other work.

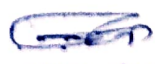
Following softwares and platforms is implemented to streamline institutes administrative processes

Sr. No.	Particulars
1	Employee self service ERP software
2	email facility for better communication to staff
3	WhatsApp group for staff and students for better and fast communication
4	Tally ERP software for finance and accounts
5	Union Bank Account
6	The STUDENT FEES REPORT
7	CET Cell portal
8	DTE Cell portal
9	MahaDbt scholarship
10	Online daily attendance for staff
11	CCTV surveillance

## 2. Implementation of E-Governance in the area of finance and account:

The Shreeyash Institute of Pharmaceutical Education and Research has embraced E-Governance to streamline its finance and account processes and enhance overall efficiency. This implementation utilizes various software solutions and platforms to cater to different



  
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2. The ERP software is utilized for the tracking of the fees paid and fees pending of the students.
3. It is also used for tracking the financial status of the organization.
4. The student pays the fees through the online using UPI payment interface or phonepay/gpay.

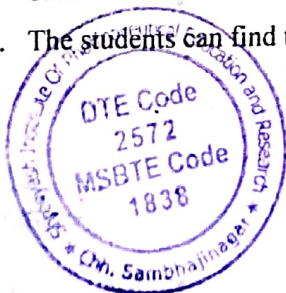
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2	Screenshot of Union Bank Account
3	Screenshot of the STUDENT FEES REPORT
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### **3. Implementation of E-Governance in the area of student admission and support:**

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1. Admission process is fully automated from submission of forms to payment of fees.
2. Using Institutes website, students take the advantage for admission and the preliminary support for admission.
3. Students take admission through the CET cell/ DTE cell and through the ARC centres online.
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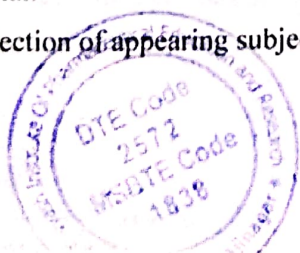
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#### 4. Implementation of E-Governance in the area of examination:

The Shreeyash Institute of Pharmaceutical Education and Research has embraced E-Governance to streamline in the examination support and enhance overall efficiency. The following is an overview of the different E-Governance tools and their respective implementations.

1. Students can find their academic calendar, exam related circulars, sessional exam and semester exam using DBATU university.
2. All exam registration or exam form registration is made online via affiliating University portal.
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4. Marks are uploaded in affiliating University portal (DBATU).
5. Registration and admit card issuing are fully automated through affiliating University portal (DBATU).
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### **E-Governance Initiatives**

The college's E-Governance initiative enhances efficiency, communication, and security by implementing key technological solutions. An ERP system streamlines administrative processes, while institutional email accounts and WhatsApp groups facilitate secure and real-time communication. CCTV surveillance ensures campus safety, and Tally accounting software manages financial operations with precision. Additionally, online admission and fee payment systems using QR codes simplify and secure these processes, collectively modernizing the college's operations and improving the overall experience for students and staff.

The college utilizes the ERP solutions developed by the Marwadi Educare Foundation. Their advanced ERP system seamlessly integrates various academic, administrative, and financial functions into a unified platform. This integration enhances efficiency and transparency by automating processes such as student admissions, attendance tracking, fee management, and academic scheduling. The real-time data access provided by the ERP system



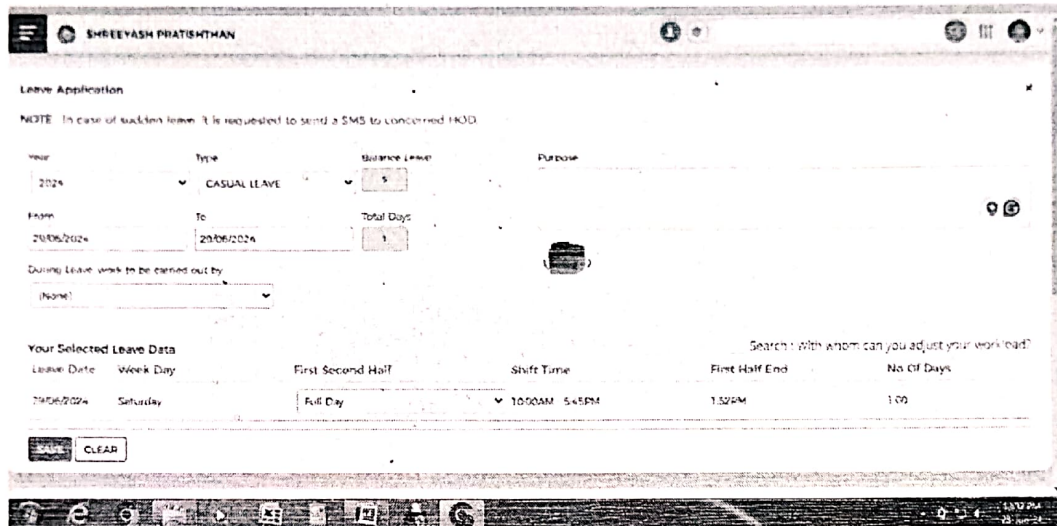
  
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**Leave Application**

NOTE: In case of sudden leave, it is requested to send a SMS to concerned HOD.

Year: 2024 | Type: CASUAL LEAVE | Balance Leave: 5 | Purpose:

From: 20/06/2024 | To: 23/06/2024 | Total Days: 4

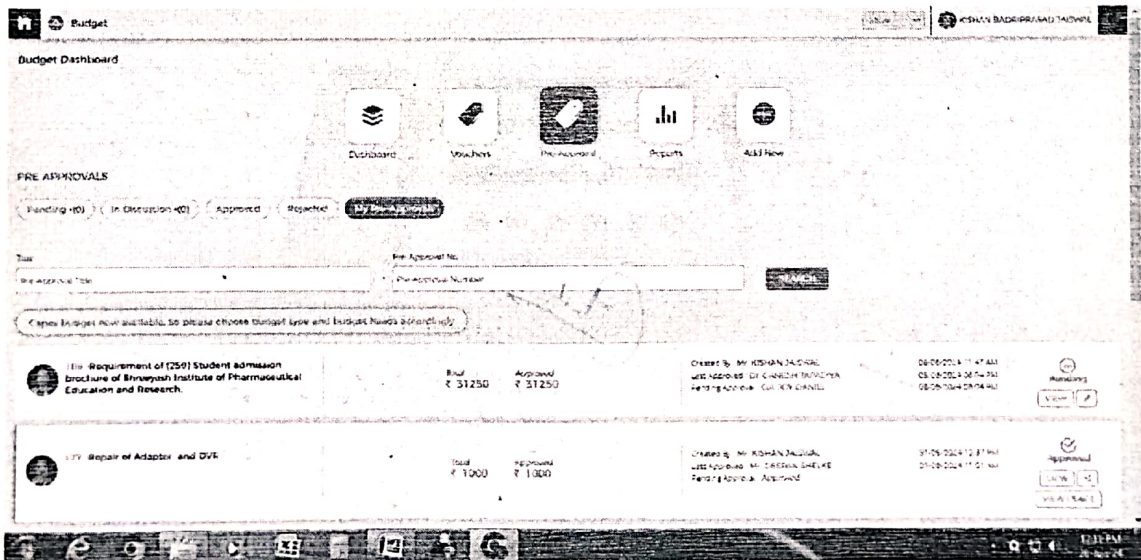
During Leave work to be carried out by:

Your Selected Leave Data

Leave Date	Week Day	First Second Half	Shift Time	First Half End	No. Of Days
20/06/2024	Saturday	Full Day	10:00AM - 5:45PM	1:32PM	1.00

Search: With whom can you adjust your work load?

Leave Application Dashboard



**Budget**

Budget Dashboard

Dashboard | Vouchers | The Account | Reports | Add New

PENDING APPROVALS

Pending (10) | In Discussion (0) | Approved | Rejected

Total: ₹ 31250 | Approved: ₹ 31250

Created By: Mr. KISHAN JADON  
With Approval: Dr. CHANDRA BHOIRANE  
Pending Approval: CUL KIN CHANIL

08/06/2024 11:47 AM  
08/06/2024 08:54 PM  
08/06/2024 08:54 PM

View | Edit | Approve | Reject

Item: Requirement of (250) Student admission brochure of Shreeyash Institute of Pharmaceutical Education and Research.

Total: ₹ 1000 | Approved: ₹ 1000


Created By: Mr. KISHAN JADON  
With Approval: Dr. CHANDRA BHOIRANE  
Pending Approval: Approved

07/06/2024 12:17 PM  
07/06/2024 11:01 AM

View | Edit | Approve | Reject

Purchase Dashboard



  
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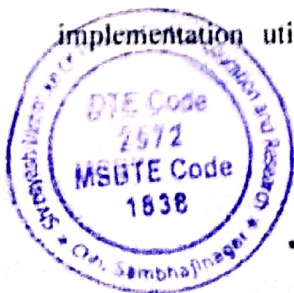
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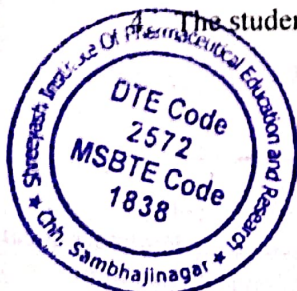
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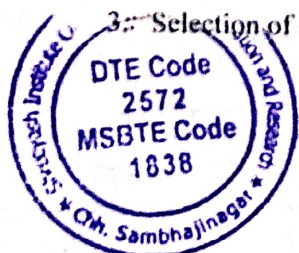
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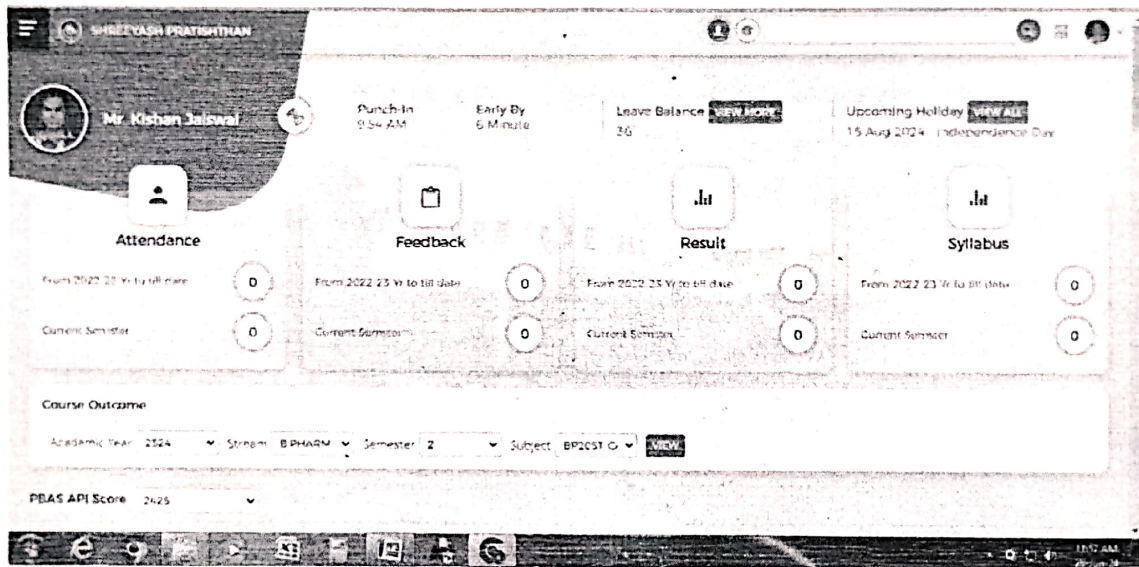
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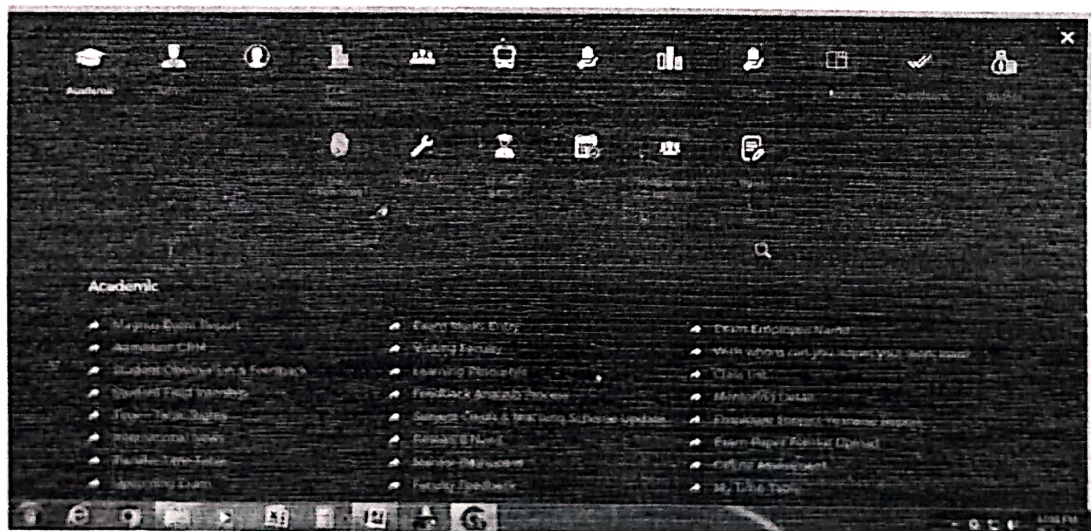


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facilitates informed decision-making and improves overall operational efficiency. By implementing these e-governance initiatives, our college ensures a streamlined, user-friendly experience for students, faculty, and administrative staff, demonstrating our commitment to excellence in educational administration.




Dashboard



All Modules Dashboard

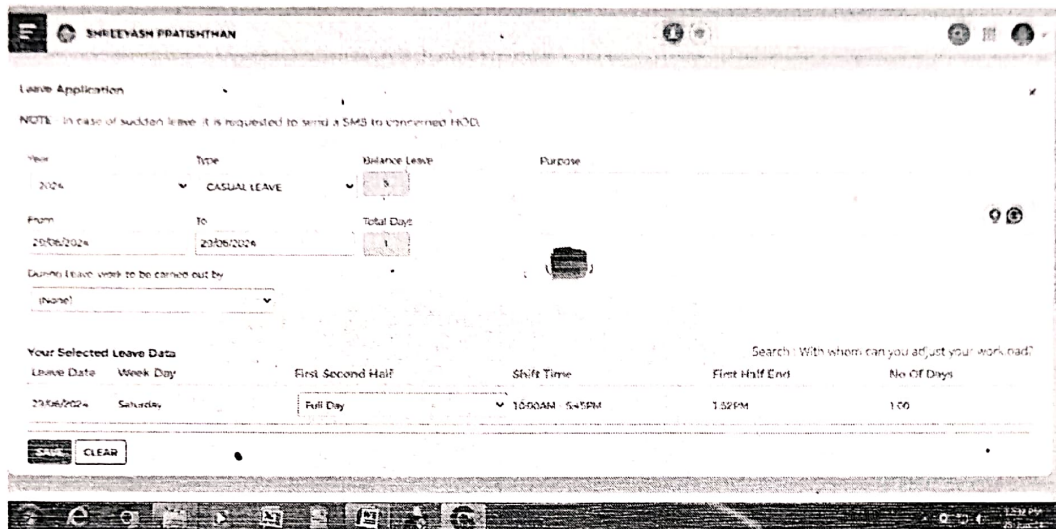


  
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(D. Pharm, B. Pharm & M. Pharm)

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**Leave Application**

NOTE: In case of sudden leave it is requested to send a SMS to concerned HOD.

Year: 2024  
Type: CASUAL LEAVE  
Balance Leave: 3  
Purpose:   
From: 20/06/2024  
To: 23/06/2024  
Total Days: 4  
Leave work to be carried out by: (none)

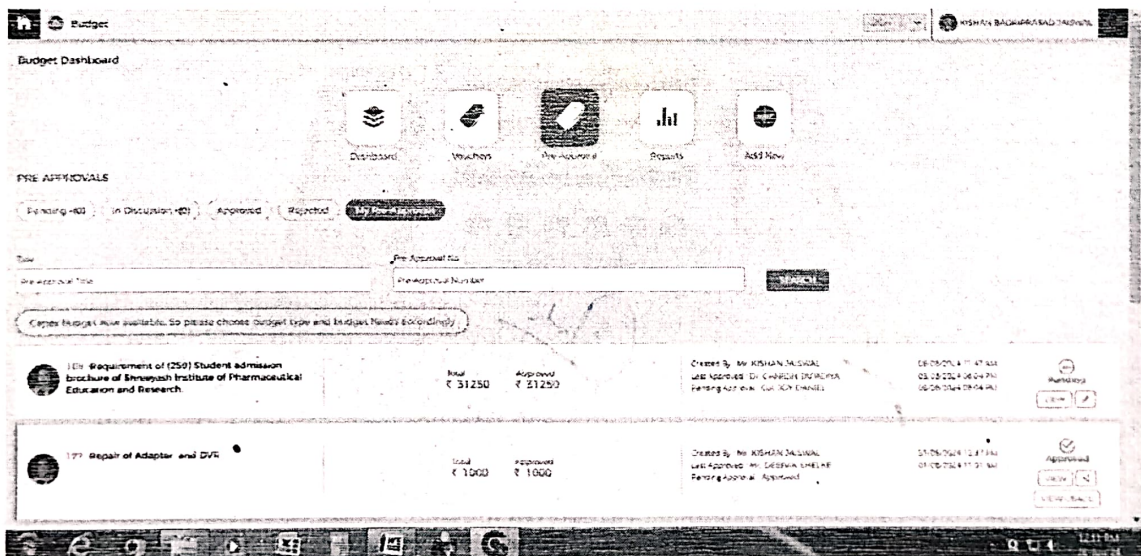
**Your Selected Leave Data**

Leave Date	Week Day	First Half	Second Half	Shift Time	First Half End	No. Of Days
20/06/2024	Saturday	Full Day		10:00AM - 5:30PM	1:32PM	1.00

Search: With whom can you adjust your work load?

**CLEAR**

Leave Application Dashboard



**Budget Dashboard**

Dashboard, Vouchers, Approvals, Reports, Add New

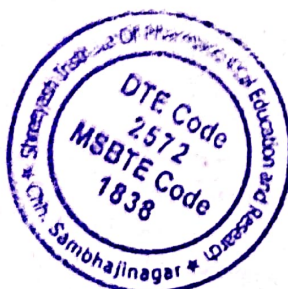
**PUR APPROVALS**

Pending (40) | In Discussion (40) | Approved | Rejected | 177 Pending Approvals

Title:   
Pre-Approval No:   
Pre-Approval Title:   
Pre-Approval Number:   
Create Request must available. So please choose Budget type and Budget Number accordingly.

ID	Description	Total	Approved	Created By	Created Date	Approved By	Approved Date
169	Requirement of (250) Student admission brochure of Shreeyash Institute of Pharmaceutical Education and Research.	₹ 31250	₹ 31250	Created By: Mr. KISHAN SALGAL Used Approved: Dr. CHANDRA DEVIKHA Pending Approval: GUNAJ CHANDRA	08/06/2024 11:47 AM 03/06/2024 10:04 PM 06/06/2024 09:04 PM	Approved	06/06/2024 11:47 AM
177	Repair of Adapter and DVD	₹ 1000	₹ 1000	Created By: Mr. KISHAN SALGAL Used Approved: Mr. GUNAJ CHANDRA Pending Approval: Approved	07/06/2024 11:47 AM 07/06/2024 11:47 AM	Approved	07/06/2024 11:47 AM

Purchase Dashboard



  
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Budget Dashboard

Prepared by	Checked by	Approved by Board of Management/ Governing Council
 Dr. Vishal Gurumukhi Academics and ISO In-charge	 Dr. Mangesh Ghodke IQAC, Head	 1. Dr. Ganesh Tapadiya Principal   2. Col. Joy Daniel CEO, Shreeyash Pratishthan, Chh. Sambhajinagar



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Chh. Sambhajinagar





# SHREEYASH INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH

(D. Pharm & B. Pharm)

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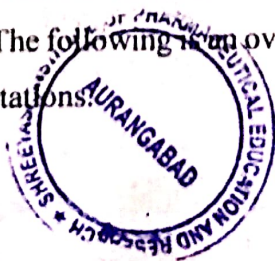
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**PRINCIPAL**

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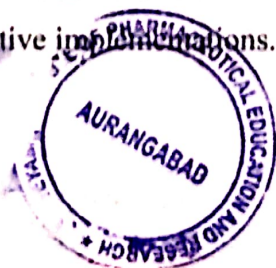
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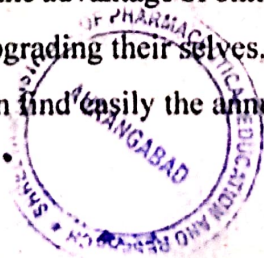
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4	Online fees payment platform

### 3. Implementation of E-Governance in the area of student admission and support:

The Shreeyash Institute of Pharmaceutical Education and Research has embraced E-Governance to streamline its student admission and support and enhance overall efficiency. This implementation utilizes various software solutions and platforms to cater to different student support. The following is an overview of the different E-Governance tools and their respective implementations.

1. Admission process is fully automated from submission of forms to payment of fees.
2. Using Institutes website, students take the advantage for admission and the preliminary support for admission.
3. Students take admission through the CET cell/ DTE cell and through the ARC centres online.
4. The students can find the MahaDBT website for the various govt. scholarship.
5. Students take the advantage of online library such as DELNET, NDL, and other library software for upgrading their selves.
6. The student can find easily the annual e-bulletin on the website.



  
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Education And Research, Aurangabad



# SHREEYASH INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH

(D. Pharm & B. Pharm)

Approved by AICTE, New Delhi, Government of Maharashtra, DTE Mumbai (DTE Code- 2572) and  
Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, & Maharashtra State Board of Technical  
Education (MSBTE), (MSBTE Code- 1838) Mumbai

7. Fees are collected online (linked via UPI/gpay/phonepay).

Following softwares and platforms is implemented to streamline institutes administrative processes.

Sr. No.	Particulars
1	Screenshot of College website
2	Screenshot of WhatsApp group for staff and students for better and fast communication
3	Screenshot of the E-newsletter
4	Online fees payment platform
5	CET Cell Screenshot/FC centre
6	DTE Cell Screenshot/ FC centre
7	MahaDbt Screenshot
8	Screenshot of Home page of DELNET Delplus
9	Screenshot of National Digital Library of India
10	Screenshot of Examination related email

#### 4. Implementation of E-Governance in the area of examination:

The Shreeyash Institute of Pharmaceutical Education and Research has embraced E-Governance to streamline in the examination support and enhance overall efficiency. The following is an overview of the different E-Governance tools and their respective implementations.

1. Students can find their academic calendar, exam related circulars, sessional exam and semester exam using DBATU university.
2. All exam registration or exam form registration is made online via affiliating University portal.
3. Selection of appearing subjects and elective subjects is done through online process.
4. Marks are uploaded in affiliating University portal (DBATU).
5. Registration and admit card issuing are fully automated through affiliating University portal (DBATU).

  
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6. Internal assessments are made automated through affiliating University portal (DBATU).

Following softwares and platforms is implemented to streamline institutes administrative processes.

Sr. No.	Particulars
1	Examination related email screenshot
2	Screenshot of WhatsApp group for staff and students for better and fast communication
3	Screenshot of DBATU website for exam form filling application
4	Screenshot of DBATU goggle link for revaluation of answer sheets

## E-Governance Initiatives

The college's E-Governance initiative enhances efficiency, communication, and security by implementing key technological solutions. An ERP system streamlines administrative processes, while institutional email accounts and WhatsApp groups facilitate secure and real-time communication. CCTV surveillance ensures campus safety, and Tally accounting software manages financial operations with precision. Additionally, online admission and fee payment systems using QR codes simplify and secure these processes, collectively modernizing the college's operations and improving the overall experience for students and staff.

The college utilizes the ERP solutions developed by the Marwadi Educare Foundation. Their advanced ERP system seamlessly integrates various academic, administrative, and financial functions into a unified platform. This integration enhances efficiency and transparency by automating processes such as student admissions, attendance tracking, fee management, and academic scheduling. The real-time data access provided by the ERP system facilitates informed decision-making and improves overall operational efficiency. By implementing these e-governance initiatives, our college ensures a streamlined, user-friendly



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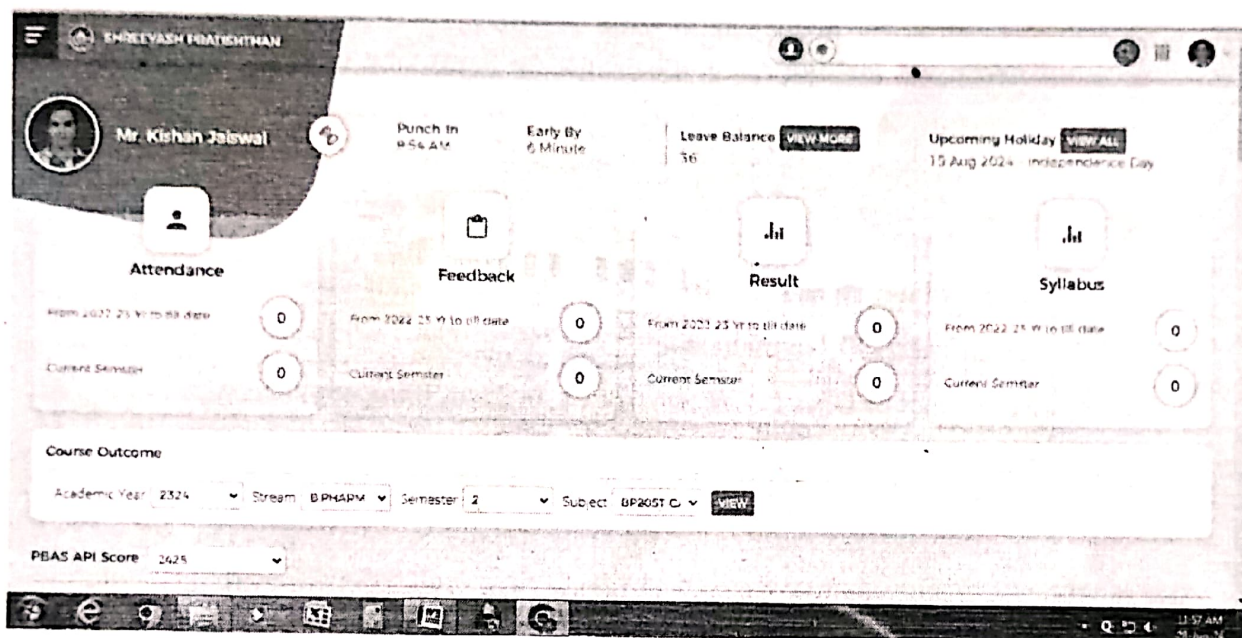
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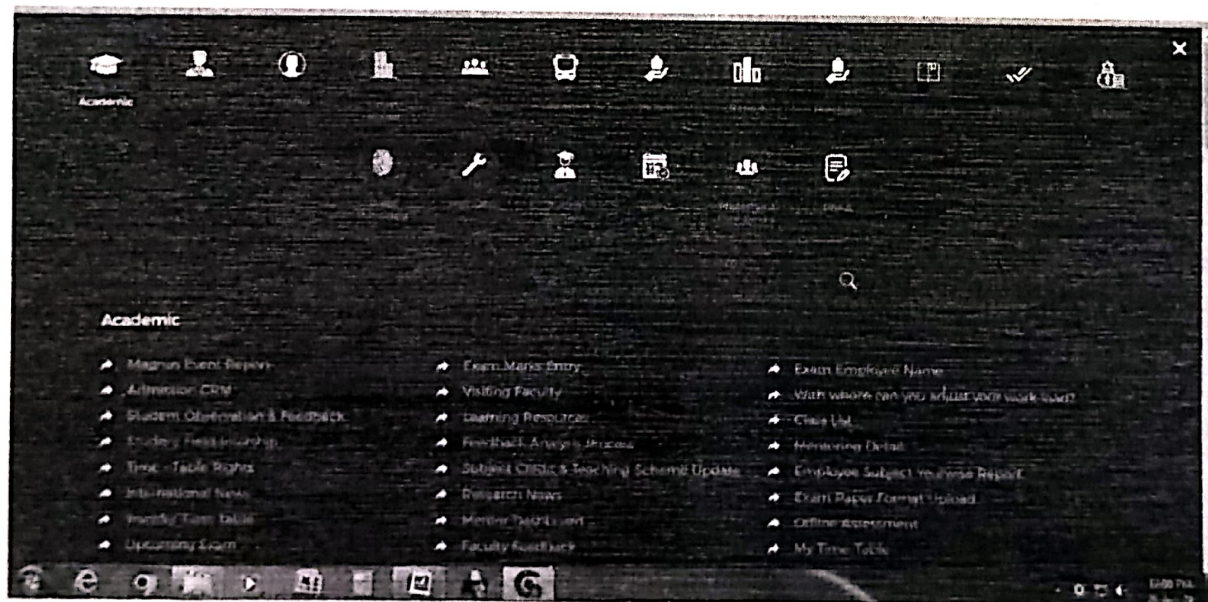
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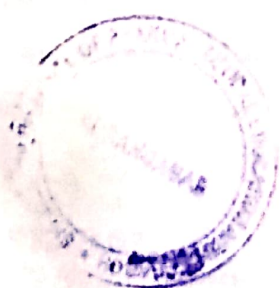
experience for students, faculty, and administrative staff, demonstrating our commitment to  
excellence in educational administration.



Dashboard



All Modules Dashboard



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**SHREEYASH PRATISHTHAN**

### Leave Application

NOTE: In case of sudden leave it is requested to send a SMS to concerned HOD

Year: 2024 Type: CASUAL LEAVE Balance Leave: 5

From: 29/06/2024 To: 29/06/2024 Total Days: 1

Purpose:   
During leave work to be carried out by: (Name)

Your Selected Leave Data

Leave Date	Week Day	First Second Half	Shift Time	First Half End	No. Of Days
29/06/2024	Saturday	Full Day	10:00AM - 5:45PM	1:32PM	1.00

SAVE CLEAR

Search: With whom can you adjust your workload?

Leave Application Dashboard

**Budget**

### Budget Dashboard

Dashboard Voucher Pre-approval Report Add New

PRE APPROVALS

Pending: 40 In Discussion: 40 Approved: 0 Rejected: 0 For Pre-Approval: 0

Title: Pre-Approval Title Pre-Approval No: Pre-Approval Number: **RECEIVED**

Expense Budgets now available. So please choose budget type and budget heads accordingly.

108- Requirement of (250) Student admission brochure of Shreeyash Institute of Pharmaceutical Education and Research.	Total ₹ 31250	Approved ₹ 31250	Created By: Mr. KUSHAN D. SIVAK Last Approved: Mr. KANESH TAPASWIA Pending approval: Mr. JYOTI DANIKE	03/06/2024 11:47 AM 03/06/2024 09:04 AM 03/06/2024 09:04 PM	PENDING VIEW NEW VOUCHER
177- Repair of Adapter and DVR	Total ₹ 1000	Approved ₹ 1000	Created By: Mr. KUSHAN D. SIVAK Last Approved: Mr. DILEEPIN RHEKHE Pending approval: Approved	03/06/2024 12:57 PM 03/06/2024 11:30 AM	APPROVED VIEW NEW VOUCHER

Purchase Dashboard



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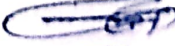
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Budget Dashboard

Prepared by	Checked by	Approved by Board of Management/ Governing Council
 Mr. Kishan Jaiswal e-governance coordinator	 Dr. Milind Kamle HOD	 1. Dr. Ganesh Tapadiya Principal



  
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